

TERREBONNE PARISH VETERANS' MEMORIAL DISTRICT BOARD
P. O. Box 10214, Station 1, Houma, Louisiana 70363
985-873-8200

Mr. Ken Royston, President
Mr. Will Theriot, Vice-President
Mr. Cliff Chaisson, Secretary-Treasurer

Mrs. Kayla Duthu
Mr. C. J. Christ
Mr. Billy Burrow

Mr. James Tuttle
Mr. Herb Picou
Mr. F.J. Matherne

BOARD MEETING

Thursday, September 17, 2020

The meeting of the Terrebonne Parish Veterans Memorial District was called to order by Ken Royston, President at 3:00 p.m. on the second floor of the Regional Military Museum.

Roll Call by Cliff Chaisson of the Board Members: Present: Mr. Ken Royston, Mr. Will Theriot, Mr. Cliff Chaisson, Mr. C.J. Christ, Mr. Billy Burrow, Mr. Herb Picou; By Phone: Mrs. Kayla Duthu; Absent: Mr. James Tuttle, Mr. F.J. Matherne. We have a Quorum.

Invocation by Mr. Herb Picou
Pledge of Allegiance by Ken Royston

Approval of minutes of Thursday August 20, 2020: Motion made by Cliff Chaisson and second by C.J. Christ to accept the minutes as prepared. Motion Carried.

Comments from the Public: None

Finance:

September 17, 2020 Bill Lists:

Outstanding Invoices: Motion made by Herb Picou and second by Billy Burrow to pay \$5,555.57 in Outstanding Invoices. Motion Carried.

Regional Military Museum: Motion made by Kayla Duthu and second by Billy Burrow to reimburse the Regional Military Museum \$13,314.12. Motion Carried. C.J. Christ and Will Theriot abstain from voting.

Veterans Memorial Park: Motion made by Will Theriot and second by Herb Picou to reimburse the Veterans Memorial Park \$337.50. Motion Carried. Cliff Chaisson abstain from voting.

General Operating Fund 2020 Financial Report for the period ending August 31, 2020:

\$289,519 (Available for O & M); \$1168,246 (Expenditures)

Motion made by Kayla Duthu and second by Herb Picou to accept the reading of the Financial Reports as prepared by Kandace M. Mauldin; 09/16/2020. Motion Carried.

Veterans Park Committee: No one has anything to report.

Regional Military Museum Foundation: Report by Mart Black;

(1) The RMM's 2021 budget has been given to Kandace and will be included on next meeting agenda for re-view and approval.

(2) In-House budgets have been established for the Library, Exhibits / Artifacts, the Shop, and Advertising / Marketing. RMMF will work to raise money to cover these expenses.

(3) All new lights have been installed in the Main Gallery of the RMM. Should save money on electricity. Work was done in house. Still working on isolating circuits so that some can be turned off without turning off all of them. Looking into the purchase of a few dimmers since the wiring will allow this feature.

(4) Link Trainer is still a work in progress, but an amazing amount of work has been done to restore it to functionality. Wood frame is in good shape. New wiring is in progress and wiring diagram is being prepared. Most of the 75 year-old motors, bellows and tubes still work. Mike Martin is a volunteer working on the Link Trainer.

(5) Efforts to complete restoration of the lathe have been reestablished now that the new lights have been installed. Minor work remains on the lathe and it will be offered for sale.

(6) Efforts underway to establish a value for the 2004 Jeep. It will be restored to functionality and offered for sale. The 2005 Jeep will be used as part of a RMM exhibit from time to time.

(7) In advance of the relocation of the RMM library to the 3rd floor by TPSO Trustees, volunteers on Saturday, 09/12/2020 painted that part of the 3rd floor that will be used for the Library. Looks very nice.

(8) The Acoustic guide self-tour script is nearing completion and one more will be prepared for school children at the suggestion of RMMF Board Member Will Theriot. The RMM has 25 such hand-held devices and a few of these can be preloaded with the script for children.

(9) The Board is currently reviewing Job Descriptions for our two employees and materials to be used in establishing a H/R system which is needed. Various forms are under review as is a Dress Code. An Employee/Volunteer policy manual is also being drafted.

(10) Since our last meeting, there was 73 visitors at the Museum.

(11) The Museum's website can now take payments for donations, memberships, and memorial bricks. We encourage everyone to visit the website and subscribe to receive e-mail updates.

(12) Dexter is actively pursuing grant opportunities. Richard is working on exhibit—building and building—exhibit maintenance. Some volunteers are assisting with the Library and the Front Desk.

(13) Any comments on the Strategic Plan that was handed out? It is our intention to have a final draft ready for the RMMF Members at the Annual Meeting in February 2021.

(14) The rent house on Daspit Street is in need of a new clothes washer. The Museum had an appliance repairman look at it and was told the washer is an older model and parts are no longer made for it.

Discussion of other matters: Motion by Herb Picou and second by Will Theriot to deviate from regular meeting session to discuss other matter. Motion Carried

Herb Picou concerns, or question was about the donations of Military Uniforms from family to the Museum; Mart Black said that Special Uniforms would never go out and a cost / rental agreement would always need to be signed. Also questioned the future funding for the Museum; Mart Black said ideally the Museum needs to be self-sufficient. Friends; Organizations; More Private Funding

Motion by Will Theriot and second by Billy Burrow to return back to regular meeting session. Motion Carried.

Adjournment: Motion made by Will Theriot and second by Billy Burrow to adjourn. Motion Carried. Meeting adjourned at 3:34 p.m.